

**Madison Local Schools  
School Parental Involvement Plan  
Mifflin Elementary**

**General Expectations**

As a school receiving Title I, Part A funding, Mifflin Elementary School agrees to implement the following statutory requirements related to school parent involvement:

-Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies/plans meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact that is consistent with Section 1118(d) of the ESEA.

-Schools will notify parents of this plan in an understandable and uniform format and in a language that parents can understand. This plan shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

-In carrying out the Title I, Part A, parental involvement requirements, the school will provide full opportunity for participation of parents with limited English proficiency, parent with disabilities, parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and will provide alternative formats upon request.

-If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (Madison Local).

-The school will involve the parents of children served in Title I, Part A schools in the decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the reserved 1 percent goes directly to the schools.

-The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of the parents and to support a partnership among school, parents, and the community to improve school academic achievement.

-The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- A. that parents play an integral role in assisting their children's learning;
- B. that parents are encouraged to be actively involved in their child's education at school;
- C. that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child;
- D. the carrying out of other activities, such as those described in section 1118 of the ESEA.

### **Implementation of the School Parental Involvement Plan**

#### Implementation of the School Parental Involvement Plan

1. Mifflin Elementary will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
  - Provide notices of PTC meeting to all parents calendar and web site
  - Provide notice of annual Title I meeting to parents of all students
  - Request parent participation in advisory council, coffee chats and related activities
  - Provide opportunities for parent to make comments and suggestions regarding parent programs needs and activities
2. Mifflin Elementary will take the following steps to involve parents in the process of school review and improvement under section 1116 of the ESEA:
  - Parent survey to see how we are doing with safety and instruction
  - Provide all parents with annual school report card at a workshop to provide parents with information about that report
  - Host an annual meeting for Title I program and include a Question and Answer session regarding the program
  - Use PTO as advisory council as resource for presenting and discussing school improvement activities
3. Mifflin Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs and to explain the Title I, Part A requirements and the rights of the parents to be involved in Title I, Part A programs. The meeting shall be convened at a convenient time for parents and the school will offer other opportunities to meet with parents if they are unable to attend the school scheduled meetings. The school will invite all parents from South Elementary.
  - Listing annual meeting on school website
  - Sending notices home with children in grade cards and as part of the school newsletter
  - Sending flyers announcing meeting times, topics and date home with children

4. Mifflin Elementary will provide parents information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
  - School website
  - School newsletter
  - School report card
  - PTC and annual meeting presentations
  
5. Mifflin Elementary will at the request of the parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children.
  - Individual email or telephone call by teacher to parent/guardian
  - Parent-teacher conference opportunities
  
6. Mifflin Elementary will provide each parent an individual student report about the performance of their child on the State assessment in at least math and reading by
  - Sharing the state test results for grade level at parent teacher conference
  - Being available to answer questions about the testing process
  
7. Mifflin Elementary will take the following actions to provide each parent timely notice: when their child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulation (67 Fed.Reg. 71710, December 2,2002) by:
  - A letter will be sent home with each student to notify parents of the Teacher and/or substitute Highly Qualified Status
  
8. Mifflin Elementary will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in the paragraph-
  - State academic content areas
  - State student academic achievement standards
  - State and local academic assessments including alternate assessments
  - Requirement of Part A
  - How to monitor their child's progress, and how to work with educators
  - Mifflin will also provide opportunities to meet with teachers, guidance counselors, and special needs support personnel as requested by the parent

9. Mifflin Elementary will provide materials and training to help parents work with their children to improve their child's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
  - Scheduling and inviting parents to related programs at school these will be on the school website
  - Sending related materials home with students
  - Provide fliers from area sources relating to these related involvement opportunities
  - Develop summer take-home Reading packs for kindergarten students
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10. Mifflin Elementary will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out, communicate with and work with parents as equal partners in the value of parent partnerships.
  - Newsletter
  - PTO participation
  - Reading Nights
  - Math Nights
  - Study habit and character building assemblies
11. Mifflin Elementary will integrate parental involvement programs and activities with other programs such as Pre-school and others.
  - List of resources for parents: Headstart, district preschool, and Other community programs for preschool age students
12. Mifflin Elementary will take the following actions to ensure that information related to the school and parent-programs, meetings and other activities is sent to parents of participating children in an understandable manner
  - Web postings
  - Flyers
  - Telephone calls and reminder calls to parents

## **Discretionary School Parent Involvement Plan Activities**

The following listing provides possible discretionary activities that the school district, in consultation with parents, may choose to undertake to help build parents' capacity for involvement in the school and school system to support their children's academic achievement, as listed under section 1118(e) of the ESEA:

- involve parents in the development of training programs and materials for teachers principals, and other educators to improve the effectiveness of that training
- Provide necessary literacy training for parents from Title I, Part A if other funding resources are not available
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs
- training parents to enhance the involvement of other parents
- arrange school meetings at a variety of times, schedule in-home conferences, arrange meetings with parents who are unable to attend conferences in order to maximize parental involvement
- adopt and implement model approaches to improving parental involvement
- establishing a school parent advisory council to provide advice on all matters related to parental involvement, Title I, part A
- developing appropriate roles for community based organizations and businesses, including faith based organizations, in parental involvement activities.

## **Building Plan Approval**

This school parental Involvement Plan has been developed with input from parents of children participating in Title I, Part A programs and staff during the 2010-2011 school year. Mifflin parent organization will review the plan and have input in the plan development as well as providing assistance in developing and presenting parent/family/community programs and activities.

This plan is reviewed on an annual basis with parent and staff input and will be in effect for the period of three (3) school years. The school will distribute this plan and/or post on school website for all parents of participating Title I, Part A children on or before October 1 of each school year.

This plan will also be reviewed by our parent organization. That organization provides assistance in developing and presenting parent/school community activities.

Michael Moody

Building Principal

Review Date: 5-10-17

(Plan does not require board approval per 10-08 regulations)